

DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2023-24

Name of Independent Director:		Vijaylaxmi Joshi	Manoj Vaish	Lavanya Rastogi	Arun Kumar Jain	Ravindra Singh	
Subject Matter of Programme	S. No.						
	1.	BRSR Policy 1: Ethics, Transparency and Accountability	✓	✓	✓	✓	✓
	2.	BRSR Policy 2 Product Life Cycle Sustainability	✓	✓	✓	✓	✓
	3.	BRSR Policy 3 Employee Well Being	✓	✓	✓	✓	✓
	4.	BRSR Policy 4 Stakeholders Engagement	✓	✓	✓	✓	✓
	5.	"BRSR Policy 5 Policy on Human Rights	✓	✓	✓	✓	✓
	6.	BRSR Policy 6 Preservation of Environment	✓	✓	✓	✓	✓
	7.	BRSR Policy 7 Responsible Advocacy	✓	✓	✓	✓	✓
	8.	BRSR Policy 8 Inclusive Growth & Equitable Development	✓	✓	✓	✓	✓
	9.	BRSR Policy 9 Customer Value	✓	✓	✓	✓	✓
	10.	Code of Conduct For Employees and Other Stakeholders	✓	✓	✓	✓	✓
	11.	Whistle Blower Policy of Sexual Harassment	✓	✓	✓	✓	✓
	12.	Code of Ethics	✓	✓	✓	✓	✓
	13.	Policy for Determination of Materiality	✓	✓	✓	✓	✓
14.	POSH - Prevention of Sexual Harassment.	✓	✓	✓	✓	✓	

15.	Business Updates	✓	✓	✓	✓	✓
16.	ESG and Integrated Reporting	✓	✓	✓	✓	✓
17.	Export-Import Global Market Scenario	✓	✓	✓	✓	✓
18.	Forex Management	✓	✓	✓	✓	✓
19.	Role & Responsibility of Audit Committee	✓	✓	✓	✓	✓
20.	Related Party Transaction	✓	✓	✓	✓	✓
21.	Compliances of Listing Regulations	✓	✓	✓	✓	✓
22.	Capex / Revenue Budget	✓	✓	✓	✓	✓
23.	Shareholding Pattern	✓	✓	✓	✓	✓
24.	Internal Auditor Report and Action Taken Report (ATR)	✓	✓	✓	✓	✓
25.	Compliances under SEBI Insider Trading Regulations	✓	✓	✓	✓	✓
26.	Code of Conduct and Other Policies	✓	✓	✓	✓	✓
27.	Corporate Governance Report under Regulation 27 of the Listing Regulations.	✓	✓	✓	✓	✓
28.	Update on amendment made by SEBI regarding Investors / Analysts meeting.	✓	✓	✓	✓	✓
29.	Updates on amendment made by SEBI regarding appointment / re-appointment and removal of Independent Director (ID)	✓	✓	✓	✓	✓
30.	SEBI circular regarding implementation of System Driven Disclosures under SEBI	✓	✓	✓	✓	✓

		(Prohibition of Insider Trading) Regulation.					
	31.	Compliances under SEBI (SAST) Regulations	✓	✓	✓	✓	✓
	32.	SEBI amendment for simplified norms for processing investor's services & updating KYC of Shareholders.	✓	✓	✓	✓	✓
Name of Independent Director:			Vijaylaxmi Joshi	Manoj Vaish	Lavanya Rastogi	Arun Kumar Jain	Ravindra Singh
No. of programme attended by Independent Director	FY 23-24		17	17	17	17	17
	Cumulative till date		23	23	23	23	23
No. of Hours spent by Independent Director	FY 23-24		17	17	17	17	17
	Cumulative till date		23	23	23	23	23